



Rotonda West Association Inc | 646 Rotonda Circle | Rotonda West, FL 33947 US

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Administration

<u>Category</u>	<u>Details</u>
Estoppels and Transfers	<u>Processed 41 Estoppels and 41 Transfers for the month of September</u>
New homeowner Packets	<u>Processed and mailed out 31 packets for new homeowners</u>
Parking passes and permits	<u>Processed 49 parking passes and additional permits so far this month</u>
West Ways Newsletter	<u>Mailed out 79 West Ways Newsletters to members who requested them. If you would like a copy mailed to you, please contact Faela at her email address: Faela@rotondawest.org</u>

Residential Modification Applications	<u>The Residential Modification Committee has been diligently processing and approving applications this month, with 80 approved. To ensure that your application is handled efficiently and approved, please make sure to complete your entire Residential Modification Application. If you have any questions or need assistance with your application, please contact Faela@rotondawest.org</u>
New Construction	<u>We have recently received 1 approval for new construction plans from Cape Cave Corporation and have released 0 new construction deposits. This brings our total number of ongoing new construction projects to 109 homes. These homes are currently awaiting final occupancy certification under the New Construction Clean Site Program</u>
Legal	<u>Delinquency Letters</u> <u>Processed and mailed 10 delinquency letters to members who have not fulfilled their obligations regarding annual assessments or violation fines</u> <u>Notice of Intent to Claim of Lien</u> <u>Processed 3 Notices of Intent to Claim of Lien on properties in the Pebble Beach section for unpaid assessments and deed restriction fines</u> <u>Claim of Lien</u> <u>Processed 2 Claims of Lien on properties for unpaid assessments and deed restriction violations in the Oakland Hills and Pine Valley sections</u> <u>Notice of Intent to Foreclose Lien</u> <u>Processed 2 Notices to Foreclose on properties for unpaid assessments and deed restriction fines in the Oakland Hills and Pine Valley sections</u>
Estoppel compliance assistance	<u>Assisted members in selling their properties through the estoppel process, bringing 2 properties into compliance. Members selling a home may contact Jenny@rotondawest.org for assistance</u>
Section 16: Tree removal list	<u>Updated the Section 16 tree removal list. So far, 250 members have received letters, 226 properties have been brought into compliance, and 24 members still need to address Brazilian Pepper trees and dead trees on unimproved vacant lots. Members may contact Kelsey@rotondawest.org for more information.</u>
Office Visits	<u>During the week, 99 members visited the Rotonda West Association Office for inquiries, applications, and 2026 Annual Assessment payments.</u>

Notarization services	<u>The RWA Administration Office has assisted 35 Members with notarization services so far this month. This service is free for members, and documents should be in English to streamline the process.</u>
Automatic payment	<u>4 new members signed up for autopay this week. To learn how to sign up for payments, please contact Jenny at Jenny@rotondawest.org</u>
Collections	<u>Collected approximately \$10,100 this week from members with past-due payments for deed restriction violations and past-due assessments.</u>

Rotonda West Maintenance Staff

<u>Category</u>	<u>Details</u>
Broadmoor Park mowing and maintenance	<u>Mowing the 3.5 miles of walking paths and areas around the lakes, swales, and meadows on the 172 acres at Broadmoor Park</u>
Vacant lot mowing	<u>Mowed vacant lots in the Broadmoor and Long Meadow sections. Next week, mowing will continue in the Long Meadow and White Marsh sections</u>
Common Area Maintenance	<u>Mowed, trimmed, and treated the weeds at Liberty Island</u> <u>Mowed and trimmed around the 5 front entrance signs from Cape Haze Drive to Blvd North</u> <u>2 poles were installed at the entrance road inside Broadmoor Park to provide lighting</u> <u>Weeds were spot-treated around all apex and humpback bridges on Rotonda Circle, as well as in the Oakland Hills, Pebble Beach, Broadmoor, and White Marsh sections</u> <u>Spent 2 hours touching up the paint at the Community Center</u> <u>Installed new electric lines to the fountain near L02 and added lights around the front entrance sign at Broadmoor Park</u> <u>Spot-treated the weeds around all segment signs on Rotonda Circle and Boundary Blvd</u> <u>Mowing and trimming have taken place around the Humpback bridges in the Pinehurst and Broadmoor sections, continuing through all other sections next week</u>

Machine Maintenance	<u>This week, the maintenance team dedicated 14 hours to changing oil and sharpening blades on the 5115M tractors and 15-foot Rhino mowers. Additionally, we installed a new AC compressor in the 6400 tractor</u>
Community Center	<u>In September, the Rotonda West Association actively coordinated the Community Center's use. They organized and set up, then dismantled, tables, chairs, and partitions for 2 board meetings, 79 club and activity meetings, 5 committee meetings, and 5 RWA community events. Additionally, they assisted members in scheduling 2 private events, dedicating a total of 154 staff hours to ensure everything ran smoothly</u>
Section 15: Residential properties	<u>Mowed and trimmed 4 neglected residential properties under Section 15 in the Oakland Hills section</u>
Canal Bank Mowing	<u>This week, we mowed the canal banks in the Broadmoor and Long Meadow sections. Next week, mowing will continue in the Long Meadow and White Marsh sections</u>
Treatments for canals and invasive plants	<u>Sprayed for invasive species, including grasses and submersed plants in the Broadmoor and Long Meadow sections to control Torpedo Grasses</u>

Thank you,

Derrick Hedges
Manager
Rotonda West Association, Inc.



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