



Rotonda West Association Inc | 646 Rotonda Circle | Rotonda West, FL 33947 US

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Administration

<u>Category</u>	<u>Details</u>
Estoppels and Transfers	<u>Processed 21 Estoppels and 21 Transfers so far this month</u>

****Electronic
Voting
For the RWA
Board of
Directors****

We emailed members to vote electronically. If you missed the email, watch for reminder emails and make sure to check your spam folder for an email from **noreply@condovoter.com**

****Mailed Ballots
for the RWA
Board of
Directors****

Paper ballots have been mailed for voting this week. If you don't receive your paper ballot by mail within the next couple of weeks, please email Faela@rotondawest.org to request a replacement so you can vote.

**New homeowner
Packets**

Processed and mailed out **14** packets for new homeowners

**Parking passes
and permits**

Processed **35** parking passes and additional permits so far this month

**West Ways
Newsletter**

Mailed out **2 West Ways Newsletters** to members who requested them. If you would like a copy mailed to you, please contact Faela at her email address: Faela@rotondawest.org

**Residential
Modification
Applications**

The Residential Modification Committee has been diligently processing and approving applications this month, with **56** approved. To ensure that your application is handled efficiently and approved, please make sure to complete your entire Residential Modification Application. If you have any questions or need assistance with your application, please contact Faela@rotondawest.org

**New
Construction**

We have recently received **3** approvals for new construction plans from **Cape Cave Corporation** and have released **0** new construction deposits. This brings our total number of ongoing new construction projects to **109** homes. These homes are

	currently awaiting final occupancy certification under the New Construction Clean Site Program
Legal	<u>Delinquency Letters</u> Processed and mailed 9 delinquency letters to members who have not fulfilled their obligations regarding annual assessments or violation fines <u>Notice of Intent to Claim of Lien</u> Processed 1 Notice of Intent to Claim of Lien on a property in the White Marsh section for unpaid assessments and deed restriction fines <u>Claim of Lien</u> Processed 2 Claims of Lien on properties in the Oakland Hills section for unpaid assessments and deed restriction violations
Estoppel compliance assistance	Assisted members in selling their properties through the estoppel process, bringing 4 properties into compliance. Members selling a home may contact Jenny@rotondawest.org for assistance
Section 16: Tree removal list	Updated the Section 16 tree removal list. So far, 250 members have received letters, 229 properties have been brought into compliance, and 21 members still need to address Brazilian Pepper trees and dead trees on unimproved vacant lots.

	Members may contact Kelsey@rotondawest.org for more information.
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Office Visits	During the week, 109 members visited the Rotonda West Association Office to make inquiries, submit applications, and drop off their election ballots
Notarization services	The RWA Administration Office has assisted 29 Members with notarization services so far this month. This service is free for members, and documents should be in English to streamline the process.
Automatic payment	4 new members signed up for autopay this week. To learn how to sign up for payments, please contact Jenny at Jenny@rotondawest.org
Collections	Collected approximately \$550 this week from members with past-due payments for deed restriction violations and past-due assessments

Rotonda West Maintenance Staff

<u>Category</u>	<u>Details</u>
Broadmoor Park mowing and maintenance	Mowing the 3.5 miles of walking paths and areas around the lakes, swales, and meadows on the 172 acres at Broadmoor Park

Vacant lot mowing	<u>Mowed vacant lots in the White Marsh and Pine Valley sections. Next week, mowing will continue in the Pine Valley and Greenbelt sections</u>
Common Area Maintenance	<u>Mowed, trimmed, and treated the weeds at Liberty Island</u> <u>Delivered 30 tons of soil and 20 yards of riprap to Pine Valley Memorial Park</u> <u>Mowed and trimmed around the 5 front entrance signs from Cape Haze Drive to Blvd North</u> <u>Spot-treated weeds in all Memorial Parks</u> <u>Mowed and trimmed all Apex bridges in the Oakland Hills, Pebble Beach, Broadmoor, and White Marsh sections</u> <u>Mowing and trimming have taken place around the Humpback bridges in the White Marsh and Pine Valley sections, continuing through all other sections next week</u>
Machine Maintenance	<u>This week, the maintenance team dedicated a total of 4 hours to changing the oil in two maintenance vehicles and replacing the ignition switch and battery in another maintenance truck.</u> <u>Additionally, they dedicated 6 hours to removing rebar and cable wire from two 15-foot mowing decks that had been illegally dumped in vacant lots</u>

**Section 15:
Residential
properties**

Mowed and trimmed **3** neglected residential properties under **Section 15** in the **Oakland Hills and Pebble Beach** section

**Canal Bank
Mowing**

This week, we mowed the canal banks in the **Long Meadow and White Marsh** sections. Next week, mowing will continue in the **White Marsh and Pine Valley** sections

**Treatments for
canals and
invasive plants**

Applied treatments for invasive species, including grasses, in the **Pebble Beach and Broadmoor finger lakes**, and conducted spot treatments in the **Pinehurst, Long Meadow, White Marsh, and Pine Valley** sections to manage Torpedo Grasses

Thank you,

Derrick Hedges

Manager

Rotonda West Association, Inc.

