



Rotonda West Association Inc | 646 Rotonda Circle | Rotonda West, FL 33947 US

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**[Administration](#)**

| <b><u>Category</u></b>                   | <b><u>Details</u></b>                                                                                                                                                                                                                           |
|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Estoppels and Transfers</b>           | <u>Processed <b>22</b> Estoppels and <b>22</b> Transfers so far this month</u>                                                                                                                                                                  |
| <b>New homeowner Packets</b>             | <u>Processed and mailed out <b>19</b> packets for new homeowners</u>                                                                                                                                                                            |
| <b>Parking passes and permits</b>        | <u>Processed <b>38</b> parking passes and additional permits so far this month</u>                                                                                                                                                              |
| <b>New Construction</b>                  | <u>There are currently <b>121</b> ongoing new construction projects awaiting final occupancy certification under the New Construction Clean Site Program</u>                                                                                    |
| <b>Delinquency Letters</b>               | <u>Processed and mailed <b>8</b> delinquency letters to members who have not fulfilled their obligations regarding annual assessments or violation fines</u>                                                                                    |
| <b>Estoppel compliance assistance</b>    | <u>Assisted members selling their properties through the estoppel process, bringing <b>2</b> properties into compliance. Members selling a home may contact <a href="mailto:Jenny@rotondawest.org">Jenny@rotondawest.org</a> for assistance</u> |
| <b>Claims of Lien</b>                    | <u>Processed <b>1</b> Claim of Lien on a property in the Oakland Hills section for unpaid assessments.</u>                                                                                                                                      |
| <b>Notice of Intent to Claim of Lien</b> | <u>Processed <b>1</b> Notice of Intent to Claim of Lien on a property in the Oakland Hills for unpaid deed restriction violations</u>                                                                                                           |

|                                      |                                                                                                                                                                                                                                                                                                                                                                                       |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Annual Assessment payments</b>    | Processed approximately <b>99</b> percent of <b>2026</b> annual assessment payments, totaling <b>7,992</b> payments. Members needing assistance may contact <a href="mailto:Jenny@rotondawest.org">Jenny@rotondawest.org</a>                                                                                                                                                          |
| <b>Section 16: Tree removal list</b> | Updated the <b>Section 16</b> tree removal list. So far, <b>250</b> members have received letters, <b>201</b> properties have been brought into compliance, and <b>49</b> members still need to address Brazilian Pepper trees and dead trees on unimproved vacant lots. Members may contact <a href="mailto:Kelsey@rotondawest.org">Kelsey@rotondawest.org</a> for more information. |

|                               |                                                                                                                                                                                                            |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Office Visits</b>          | During the week, <b>73</b> members visited the Rotonda West Association Office for inquiries, applications, and <b>2026</b> Annual Assessment payments.                                                    |
| <b>Notarization services</b>  | The RWA Administration Office has assisted <b>34 Members</b> with notarization services so far this month. This service is free for members, and documents should be in English to streamline the process. |
| <b>Collections</b>            | Collected approximately <b>\$13,550</b> this week from members with past-due payments for deed restriction violations and past-due assessments.                                                            |
| <b>Claim of Lien Releases</b> | Processed <b>1</b> Claim of Lien release on a property in the <b>Oakland Hills</b> section due to unpaid deed restriction violations                                                                       |

### **Rotonda West Maintenance Staff**

| <b><u>Category</u></b> | <b><u>Details</u></b> |
|------------------------|-----------------------|
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|                                              |                                                                                                                                                     |
|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Broadmoor Park mowing and maintenance</b> | <u>Mowing around the <b>3.5</b> miles of walking paths and areas around the lakes and swales at <b>Broadmoor Park</b></u>                           |
| <b>Soil and erosion control</b>              | <u>Spread <b>20</b> yards of shell material in the area designated for maintenance only</u>                                                         |
| <b>Section 15: Residential properties</b>    | <u>Mowed and trimmed <b>3</b> neglected residential properties under <b>Section 15</b> in the <b>Oakland Hills and Pebble Beach sections.</b></u>   |
| <b>Vacant lot mowing</b>                     | <u>Mowed vacant lots in the Oakland Hills and Pebble Beach sections. Next week, mowing will continue in the Pebble Beach and Pinehurst sections</u> |
| <b>Administration and Community Center</b>   | <u>Mowed, trimmed, and cleaned up the landscaping at the Administration and Community Center</u>                                                    |
| <b>Bridge area maintenance</b>               | <u>Mowing and trimming the unwanted weeds around the humpback bridges on Rotonda Circle in the <b>Broadmoor</b> and <b>Long Meadow</b> sections</u> |
| <b>Common area maintenance</b>               | <u>Mowed, trimmed, and treated the weeds at all <b>Memorial Parks and Liberty Island</b></u>                                                        |
| <b>Tree removal</b>                          | <u>Removed <b>5</b> dead pine trees and <b>2</b> palm trees from the <b>Oakland Hills, Pebble Beach section,</b> and also <b>Broadmoor Park</b></u> |
| <b>Equipment maintenance</b>                 | <u>This week, <b>7</b> hours were spent replacing hoses and fittings on the aquatic boat</u>                                                        |

**Treatments for canals  
and invasive plants**

Sprayed invasives, grasses, and submersed plants in  
Broadmoor Finger Lakes for Torpedo Grasses

**Thank you,**

**Derrick Hedges**

**Manager**

**Rotonda West Association, Inc.**



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