



Administration

- Processed **25** estoppels and **25** transfers so far this month
- Processed and mailed out **16** new homeowner packets so far this month
- Processed **72** parking passes and additional permits so far this month
- The deadline for submitting your annual assessment payment was **February 15th**. A late payment fee has been applied to all member accounts that have not completed their payments. Currently, **62** annual assessments are outstanding. If you need assistance making a payment or setting up a payment plan, please don't hesitate to contact us at Jenny@rotondawest.org. We are always here to help!
- This week, we've made significant progress by updating our **Section 16**. tree removal list. There are currently **96** members remaining on our list who are working to bring their unimproved vacant lots into compliance by addressing issues related to Brazilian Pepper Trees and dead trees. If you're interested in finding out whether you or a nearby property is part of this important **Section 16**. **For tree removal questions**, please contact derrick@rotondawest.org.
- Processed and mailed out **5 delinquency** letters for unpaid violations and assessments

- We have recently received approvals for **1** new construction plan approval from Cape Cave Corporation and have released **7** new construction deposits this week. This brings our total number of ongoing new construction projects to **197** homes. These homes are currently awaiting final occupancy certification under the New Construction Clean Site Program.
- Assisted members in setting up payment plans and successfully added **1** additional member this week
- Processed **3** Notice of Intent to Lien on properties in the **Oakland Hills** and **Pine Valley sections** for past due violation notices
- Released **2 Claim of Liens** on properties with deed restrictions and unpaid assessments in the **Pebble Beach and Long Meadow sections**
- During the week, **70** members visited the Rotonda West Association Office for inquiries, applications, and to make their **2025 Annual Assessment payments**. If you need assistance with your payments, please contact Jenny@rotondawest.org
- The Rotonda West Association Administration Office is pleased to offer notarization services for our members. So far this month, we've successfully assisted **42** individuals! We encourage you to visit the **RWA** office if you need a document notarized. Please ensure your documents are in English to help streamline the process. Remember, this valuable service is free of charge, as we are committed to effectively supporting our members
- Continuing to pull unapproved signs or posts in the common areas, right of ways, and vacant lots, removing an additional **7** signs this week
- Collected approximately **\$2,181** this week from members with past-due payments for deed restriction violations and past due assessments

Rotonda West Maintenance Staff

- The Maintenance Staff has completed or is completing the following tasks:

- Mowing and picking up branches along the **3.5-mile** walking paths, lakes, and the front entrance in **Broadmoor Park**
- Mowing and trimming the weeds, along with spot treating as necessary, at all **Memorial Parks**
- Spot-treated weeds as needed at all Humpback and Apex bridges in the **Broadmoor, Long Meadow, and White Marsh sections**
- At the Gazebo Island in the Oakland Hills section, we have added riprap around the island to help prevent shoreline erosion. We removed the diseased and damaged trees, as well as broken concrete. We are currently grading and adding soil as needed, and in the coming weeks, we will be installing brick pavers and sod
- Removed invasive plant species along the canal banks in the **Broadmoor** sections
- Cleaned up **2** unimproved vacant properties under **Section 16** in the Pinehurst sections. These properties are neglected and are being charged for our services and fined <https://rotondawest.org/wp-content/uploads/2021/09/P-P-1.6.pdf>
- Mowed the vacant lots in the **Pinehurst and Broadmoor** sections, and will be mowing in the **Broadmoor and Long Meadow** sections next week
- Invasives, grasses, and submersed plants have been sprayed in the canals and areas listed below:
 - Broadmoor(finger lakes)
 - Broadmoor Park(grasses)
 - White Marsh(grasses)
 - Pine Valley(grasses and water lettuce)
- The Truxor has been cutting and removing Vallisneria and grasses in the following sections.
 - Pine Valley(Vallisneria)

Thank you,

Derrick Hedges

Manager

Rotonda West Association, Inc.

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