



Administration

- Processed **19** estoppels and **19** transfers so far this month
- Processed and mailed out **14** new homeowner packets so far this month
- Processed **72** parking passes and additional permits so far this month
- The deadline for submitting your annual assessment payment was **February 15th**. A late payment fee has been applied to all member accounts that have not completed their payments. Currently, **70** annual assessments are outstanding. If you need assistance making a payment or setting up a payment plan, please don't hesitate to contact us at Jenny@rotondawest.org. We are always here to help!
- This week, we've made significant progress by updating our **Section 16**. tree removal list. There are currently **97** members remaining on our list who are working to bring their unimproved vacant lots into compliance by addressing issues related to Brazilian Pepper Trees and dead trees. If you're interested in finding out whether

you or a nearby property is part of this important **Section 16. For tree removal questions**, please contact derrick@rotondawest.org.

- Processed and mailed out **10 delinquency** letters for unpaid violations and assessments
- The **Board of Directors** has approved a resolution that allows members to choose to receive materials for voting electronically. So far, **2026** signed applications for e-voting have been received. As a result, members will now receive their election packets electronically
- We have recently received approvals for **12** new construction plan approval from Cape Cave Corporation and have released **1** new construction deposits this week. This brings our total number of ongoing new construction projects to **204** homes. These homes are currently awaiting final occupancy certification under the New Construction Clean Site Program.
- Assisted members in setting up payment plans and have successfully added **1** additional member this week
- Processed **3** Notice of Intent to Lien on properties in the **Oakland Hills** and **Pine Valley sections** for past due violation notices
- Released **3 Claim of Liens** on properties with deed restrictions and unpaid assessments in the **Pebble Beach and Long Meadow sections**
- During the week, **79** members visited the Rotonda West Association Office for inquiries, applications, and to make their **2025 Annual Assessment payments**. If you need assistance with your payments, please contact Jenny@rotondawest.org
- The Rotonda West Association Administration Office is pleased to offer notarization services for our members. So far this month, we've successfully assisted **37** individuals! We encourage you to visit the **RWA** office if you need a document notarized. Please ensure your documents are in English to help streamline the process. Remember, this valuable service is free of charge, as we are committed to effectively supporting our members
- Continuing to pull unapproved signs or posts in the common areas, right of ways, and vacant lots, removing an additional **14** signs this week

- Collected approximately **\$6,556** this week from members with past-due payments for deed restriction violations and past due assessments

Rotonda West Maintenance Staff

- The Maintenance Staff has completed or is completing the following tasks:
- Mowing and picking up branches along the **3.5-mile** walking paths, lakes, and the front entrance in **Broadmoor Park**
- Spot-treated We spot-treated weeds as needed at all Humpback and Apex bridges in the **Oakland Hills, Pebble Beach, and Pinehurst** sections
- At the Gazebo Island in the Oakland Hills section, we have added riprap around the island to help prevent shoreline erosion. We removed the diseased and damaged trees, as well as broken concrete. We are currently grading and adding soil as needed, and in the coming weeks, we will be installing brick pavers and sod
- Mowed the corner lots along **Rotonda Circle and Boundary Blvd** from Cape Haze Drive through East Blvd
- 10 hours of maintenance were performed this week, including the replacement of a power steering pump and a new pump hose in the 5115M tractor, as well as a spindle on the 72-inch zero-turn mower.
- Mowed around and spot-treated the weeds around the **5** front entrance signs located from **Cape Haze Drive to Boulevard East**
- Mowed around all of the **Apex bridges** in the **Oakland Hills, Pebble Beach, Broadmoor, and White Marsh** sections
- Mowed, trimmed, and edged the areas around the Community Center and the Administration building
- Removed invasive plant species along the canal banks in the **Oakland Hills and the Pinehurst** sections

- Cleaned up **1** unimproved vacant property under **Section 16** in the **Oakland Hills** sections. These properties are neglected and are being charged for our services and fined <https://rotondawest.org/wp-content/uploads/2021/09/P-P-1.6.pdf>
- Mowed the vacant lots in the **Oakland Hills, Pebble Beach, and Pinehurst** sections, and will be mowing in the **Pinehurst and Broadmoor** sections next week
- Invasives, grasses, and submersed plants have been sprayed in the canals and areas listed below:
 - Pebble Beach(finger lakes)
 - Long Meadow(grasses)
 - White Marsh(grasses)
 - Pine Valley(grasses and water lettuce)

Thank you,

Derrick Hedges

Manager

Rotonda West Association, Inc.

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