



### Administration

- Processed **5** estoppels and **5** transfers so far this month
- Processed and mailed out **2** new homeowner packets this month
- Processed **39** parking passes and additional permits so far this month
- The deadline for submitting your annual assessment payment was **February 15th**. A late payment fee has been applied to all member accounts that have not completed their payments. Currently, **300** annual assessments are outstanding. If

you need assistance making a payment or setting up a payment plan, please don't hesitate to contact us at [Jenny@rotondawest.org](mailto:Jenny@rotondawest.org). We are always here to help!

- Processed **1** Notice of Intent to Claim of Lien on properties for unpaid deed restriction fines in the **Pebble Beach** section
- Mailed out **50 West Ways Newsletters** to members who requested them. If you would like a copy mailed to you, please contact Kelsey at her email address: [Kelsey@rotondawest.org](mailto:Kelsey@rotondawest.org)
- We have recently released **3** new construction deposits this week, increasing our total ongoing new construction projects to **231** homes. These homes are currently awaiting final occupancy certification under the New Construction Clean Site Program
- The **Board of Directors** has approved a resolution that allows members to choose to receive materials for voting electronically. So far, **1112** signed applications for e-voting have been received. As a result, members will now receive their election packets electronically
- During the week, **143** members visited the Rotonda West Association Office for inquiries, applications and to make their **2025 Annual Assessment payments**. If you need assistance with your payments, please contact [Jenny@rotondawest.org](mailto:Jenny@rotondawest.org)
- This week, we've made significant progress by updating our **Section 16**. tree removal list. There are currently **111** members remaining on our list who are working to bring their unimproved vacant lots into compliance by addressing issues related to Brazilian Pepper Trees and dead trees. If you're interested in finding out whether you or a nearby property is part of this important **Section 16**. tree removal initiative, please reach out to [derrick@rotondawest.org](mailto:derrick@rotondawest.org).
- The Rotonda West Association Administration Office is pleased to offer notarization services for our members. So far this month, we've successfully assisted **11** individuals! We encourage you to visit the RWA office if you need a document notarized. Please ensure your documents are in English to help streamline the process. Remember, this valuable service is free of charge, as we are committed to effectively supporting our members

- Continuing to pull unapproved signs or posts in the common areas, right of ways, and vacant lots, removing an additional **22** signs this week
- Collected approximately **\$850** this week from members with past-due payments for deed restriction violations

### **Rotonda West Maintenance Staff**

- The Maintenance Staff has completed or is completing the following tasks:
- Removing **dead pine trees and fallen branches** from common areas and behind adjacent properties in Broadmoor Park near **L11 and L05**
- Successfully installed a brand new Justrite diesel transfer pump on the **500-gallon** tank at Maintenance Building **A**
- Treated the weeds along the Apex bridges and the shoreline in the **Oakland Hills, Pebble Beach, Broadmoor, and White Marsh** sections
- Hauled away **10** cubic yards of miscellaneous debris along the roads, right of ways, and the common areas in the **Oakland Hills sections**
- Mowing and treating the weeds along the **3 1/2** miles of walking paths at Broadmoor Park
- Weeds were spot-treated in the walkways and landscaped beds at all Memorial Parks and Gazebo Island
- Cleaned up 1 unimproved vacant property under **Section 16** in the **Pinehurst** section. These properties are neglected and are being charged for our services and fined <https://rotondawest.org/wp-content/uploads/2021/09/P-P-1.6.pdf>
- Treated the weeds at **1** property under construction **Section 5.** in the **White Marsh** section that are neglected (*they are being charged for our services and fined*) <https://rotondawest.org/wp-content/uploads/2021/09/P-P-1.6.pdf>

- Ensuring that all of the **17** dog stations in Broadmoor Park and Parade Circle are maintained, stocked with bags, and emptied twice a week.
- We are in the process of enhancing the Community Center, Administration Building, and Maintenance Buildings through important painting and repair work. We have begun addressing the exterior walls and trim, and we will continue these improvements in the upcoming weeks.
- Mowed the vacant lots in the **Oakland Hills section** and will continue mowing in the **Pebble Beach section** next week
- Invasives, grasses, and submersed plants have been sprayed in the canals and areas listed below:
  - Oakland Hills(apex bridge)
  - Pinehurst(water lettuce)
  - The Truxor has been cutting and removing Vallisneria and grasses in the following sections.
    - Pebble Beach(Vallisneria)
    - Pinehurst(Vallisneria)
    - Pine Valley(Vallisneria)

**Thank you,**

**Derrick Hedges**

**Rotonda West Association Inc.,**

**Manager**

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