

ROTONDA WEST ASSOCIATION, INC

ELECTION COMMITTEE MINUTES

JUNE 14, 2024

- 1) Meeting was called to order at 9:30AM by Chair Dale Jensen.
- 2) Members Present: Dale Jensen (Chair), Tom D'Abrosca, Nancy Ward-Snyder, Brian Armen, RoseAnne Woodliff, Derrick Hedges (Manager)
- 3) Zoom was operational: Additional attendees – Nadine Clough, Ampro Ander

New Business:

- 4) Annual Meeting and Election Timeline: The Committee discussed current timeline presented by Chair Jensen. This document is included in the Candidates Packet for interested candidates' information and future planning. Changes and recommendations were made and approved by committee. Of note the committee felt it was important to publish upcoming elections notices. It was noted the 2024 Candidate Packet is available for individuals to obtain from RWA office or download from RWA website. *The Committee recommended the Board consider starting the Annual meeting at 6:00pm with in person voting from 6:00pm to 6:45pm. Results announces between 6:45-7:00pm.*

Candidate Workshop is set for July 10, 2024 at 10am. We want to inform candidates that an opportunity to correct errors (15-30min) in submitted materials is available during the preliminary certification meeting on August 9, 2024 to attendees only. Zoom recording will be available online.

Several committee date recommendations on press releases to announce upcoming elections and soliciting questions for candidates' night were approved. A new opportunity is the Community Outreach publishing weekly events and Facebook page. *Chair D. Jensen will reach out to Deb Orchard regarding process to have committee dates added to events. (I did not get an assigned individual who will put out the information to WW, CC and FB. I believe its either Dale or myself. I can forward last years based on our time line, if you want.)*

The Committee inquired about Candidate Board approval dates in light of current once a month board meeting. *Chair will follow up with Board President regarding Election Committee request for the Board to hold a second meeting in August or date of August 22, 2024 to Certify Candidates who meet requirements to run for open Board seat. Amend Annual Meeting Time to include statement, Subject to Change.*

- 5) Document Review: Notice of Intent, Candidate Information Sheet Guide, Recommendations for candidate picture were all discussed. The Committee accepted the updates as presented.

- 6) Candidates' Night soliciting questions, meeting to combine or delete questions, and evening format were discussed. It was agreed opening statements would be given 3 minutes per candidate rather than 2 minutes this year.
- 7) Ballot Review: The Committee reviewed the Board approved ballot. *A motion by R. Woodliff and seconded by D. Jensen to recommend the Board the ballot to one page, eliminating some of the wording on Ballot measure #1 with the focus on improved community service. Lengthy discussion followed. An amended motion was made by R. Woodliff seconded by D'Abrosca to in state: No increase in your current annual HOA membership fee will be required for the addition since this project will be funded using current cash reserves. Motion passed unanimously. Chair Jensen will review with RWA Board 2 weeks prior to July Board meeting.*
- 8) Individual Committee Member Input: Members were encouraged to forward any corrections to Chair as identified. A general discussion on electronic voting was held and the Board passed a resolution in favor of such but the procedural process is lengthy. The goal is to move to electronic voting as feasible.
- 9) Being no further business, the meeting was adjourned at 11:00am.

Minutes completed by Rose Anne Woodliff