ROTONDA WEST ASSOCIATION, INC.

646 Rotonda Circle, Rotonda West, FL 33947

Board of Directors
&
Budget & Finance/Building & Grounds Committee Workshop Meeting
Thursday, February 8, 2024 – 11:00 AM

MINUTES

PRESENT: Sam Besase, Les Goodman, Karen Harvey, Jack Metz, Peter Traverso and Andy Van Scyoc

Budget & Finance Committee: Tom D'Abrosca (Chair), Tim Houghton, Colleen Koppenhaver, Tom Lisk

Building & Grounds Committee: Wade Casteel, Dale Jensen, Hank Killion, Maureen McDowell, John Peszko, Randy Raiden and (via Zoom) Keith Jenkins

ABSENT: David Kelly, RoseAnne Woodliff, John House

Management: Derrick Hedges, RWA Manager

Members: Joe Harris, Annette Casteel, Barry & Mary Patterson, Glen Semanisin, Nancy Ward-Snyder, Gwen Grace (via Zoom) Nancy Schwechel, Sheryl Nowicki

The Meeting was called to order by President Van Scyoc at 11:00 AM. The meeting was properly noticed, and a quorum was present.

President Van Scyoc announced the presence of the Budget & Finance and the Buildings & Grounds Committee and noted that the workshop was to discuss moving forward with the Administration Building Addition and turned the meeting over to the Buildings & Grounds Chair Sam Besase.

Director Besase noted that the B&G committee made a motion at their last meeting to have the RWA BOD come to a decision on the many aspects of the proposed RWA Building Expansion that has been the subject of the committee for approximately 2 years. With that request, the RWA BOD decided to hold a workshop for discussion among the Buildings & Grounds and the Budget & Finance committees.

There are 3 components to the proposed building expansion:

1. Exterior Bathroom – available after office hours and weekends
2. Computer Server Secure Area
3. Office Expansion

Many committees brought input and questions to the BOD members, and a lengthy discussion regarding wants vs. needs was held. A certain analysis has been requested from Manager Hedges regarding FTE's and employee workload to support the wants and needs for this addition, as well as a possible workshop with the BOD and the 2 bidding contractors to address concerns about the bid proposals.

A few of the Directors felt that once the analysis data is received, it will make it easier to move forward with this requested project.

ADJOURNMENT

Meeting adjourned at 12:30 PM