



ROTONDA WEST ASSOCIATION, INC.
RESIDENTIAL MODIFICATION APPLICATION

This form must be completed and approved prior to the start of work for any exterior modification on any property in the Rotonda West Association, Inc. Please include all details such as dimensions, materials, color (chip), design, and other pertinent data. A site plan is also required for some modification requests (fences, paving, etc). Pictures are required for ALL proposed work. **NOTE: A \$25 FEE WILL BE IMPOSED IF WORK IS STARTED BEFORE APPROVAL.**

PLEASE COMPLETE BOTH SIDES

Modification: _____

Subdivision: _____ Lot Number: _____

Owner: _____

Modification Address (Rotonda West): _____

Email address: (to be used for notification of approval/disapproval): _____

Owner Phone: _____ Date of Request: _____

Owner/Authorized Agent (signature): _____

Contractor Name: _____ Contractor Phone: _____

Date Received: _____ By: _____

Date Approved: _____ Date Disapproved: _____

Comments:

DEADLINE FOR SUBMISSION IS THE FRIDAY, 12 NOON PRIOR TO THE TUESDAY MEETING. NO EXCEPTIONS.

Initial the following:

- ___ This application is good for SIX (6) months from the date of approval. All work must be completed within this time frame. *If work is not complete within the SIX (6) months, a NEW application must be submitted.*

- ___ A complete description and location of the proposed work, materials & colors including any manufacturer's brochures must be attached. Painting the exterior of your home, please attach color sample(s). A picture of the front of the house is required. Also, wherever trim will be painted, a picture of those areas is required as well.

- ___ An inspection of the property will be done thirty (30) days after the work starts and at completion.

- ___ The Committee meets on the 2nd and 4th Tuesdays of each month at 9AM at the Hills Restaurant, 100 Rotonda Circle.

- ___ If you have any questions, please contact 941-697-6788.

LOT: _____

SUBDIVISION: _____

PLEASE NOTE: THIS APPLICATION IS VALID FOR SIX (6) MONTHS!

Signature: _____
(Owner/Authorized Agent)

Date: _____