

### **July 1, 2014: Special Meeting of RWA Broadmoor Park Advisory Group Workshop**

The meeting was called to order by the Chairman of the Advisory Group (“AG”), Dean Ziegler. Attending were Glynn Perkins, George Krabbe and Noreen Kugler. AG members present were: Mary Anne Jones, Stan Plizga, Warne Mengel and Diana Roman.

Dean thanked everyone for attending, noting that it was a small group. He advised that the Board had approved the master plan last month and therefore regular meetings of this Advisory Group will cease. However, he said that the group may be called together at some later date if it is thought they could assist with some particular item regarding Broadmoor Park. With this in mind, if any members of the Advisory Group wish to remove their name from the group, please advise him.

Two color sheets setting out the master plan were available and were gone over at length. In answer to a question Dean said the first items to be undertaken will be getting better mowing of the previous fairways, some form of paving for the paths for walking, cycling etc, and removing invasive species.. At the present bids have been requested for paving and the Properties Committee/Board will decide on this when received.

Glynn said he wanted to thank the Advisory Group for the good work and he wished more were present. He said he would like to have the first paths in this year and he would like to see the Park open on weekends. It was discussed if volunteers could do this.

The meeting adjourned at 7:30pm.

### **June 5, 2014: Rotonda West Association Board of Directors discusses Broadmoor Park Master Plan**

Dean Ziegler, chairman of the Broadmoor Park Advisory Committee, presented his Conceptual Master Plan for the Broadmoor Park area to an RWA Board workshop meeting. Mr. Ziegler made his presentation with the assistance of two handouts which he projected onto a screen. He pointed out nine zones in the Park with 17 possible amenities. The amenities were taken from the results of the survey provided to the RWA membership. The amenities included fitness trails, sitting areas, wildlife viewing, picnic areas and open field recreation. Special areas included an ADA-compliant area and trail, an artist’s venue, picnic areas and areas for special events. Possible facility improvements included an outdoor open pavilion, a gazebo, fishing piers and rest rooms. Particular emphasis was placed on preserving and enhancing natural areas.

Following the presentation, the Board agreed that the plan represented an excellent beginning to developing the Park. The Board thanked Mr. Ziegler and the Committee for their work in the development of the plan. Glynn Perkins, Board President, stressed that the implementation of the plan would be phased in over time and would only be executed within budgetary constraints.

### **March 22, 2014: Broadmoor Park Open House and Ribbon Cutting**

The Rotonda West Association held an Open House for Broadmoor Park from 10:00 a.m. to 2:00 p.m. on Saturday, March 22, 2014. The 200-plus attendees were provided with handouts containing the results from the Broadmoor survey. The results were also displayed on easels along with maps and photo arrangements. Dean Ziegler, chairman of the Broadmoor Park Advisory Committee, encouraged participants to use these maps to explore the Park, and to write down on their maps specific suggestions for Park improvements and usage. Participants also enjoyed refreshments provided by the RWA. RWA Board members, along with Jay Lyons, the RWA Manager, participated in a ribbon cutting ceremony. Mr. Lyons indicated that signage and fencing still need to be installed before the Park is officially opened.

### **March 11, 2014: The Broadmoor Park Committee examines and confirms Survey Summary.**

The special Broadmoor Park Committee meeting convened at 6:30 p.m. at the Community Center. The 12 members present were given summary sheets containing the survey results for each of the seven divisions of Rotonda plus a summary sheet for all of Rotonda. The resulting data were sorted from the most positive (81% of respondents) to the least popular (11% of respondents). The data demonstrated a desire for low impact utilization of the park. The five most popular items were: Walking Paths, Park Benches, Restrooms, Bicycle Paths and Jogging Paths. The least popular uses included Soccer Fields, Softball/Little League Diamond, Racquetball Courts, Tot Lot and Pickle Ball Courts. During discussions, the Committee confirmed the survey results and further refined the prioritization of the data. A complete summary of the survey data can be obtained from the RWA Office.

Dean Ziegler, Committee Chairman, will report the summary survey results to the RWA Properties Committee at a special meeting scheduled for March 14, 2014. The RWA Board will be given the results in a report which Mr. Ziegler will present at the Board's March 19<sup>th</sup> meeting. The survey results will also be available for inspection at the Park's Open House, which is scheduled from 10:00 a.m. to 2:00 p.m. on March 22, 2014.

Mr. Ziegler indicated he intends to use the month of April for concept planning with the presentation of a bubble plan at the Committee's May meeting. There will be no Broadmoor Park Committee meeting in April. Using the Committee's input from the May meeting, Mr. Ziegler will develop a Master Plan for the Park. This Master Plan will be presented to the Planning Committee in July.

Rotonda residents wishing to comment on Broadmoor Park's development are invited to call the RWA office at 941-697-6788 or email the office at [info@rotondawest.org](mailto:info@rotondawest.org).

The next Broadmoor Park Committee meeting will be May 6<sup>th</sup> at 6:30 p.m. at the Community Center.

### **March, 2014: The Broadmoor Park Committee returns tabulated surveys and plans next steps.**

Fifteen members of the Broadmoor Park Committee met at the RWA Community Center to return the surveys and summary sheet of tabulations for the seven sub-divisions of Rotonda West. Dean Ziegler, Committee chairman, will combine the six summary tally sheet results into a master tally sheet, which will be utilized at a special committee meeting at 6:30 on March 11<sup>th</sup> at the Community Center. The RWA Properties Committee will also be invited to this meeting.

Following the collection of the surveys, Mr. Ziegler distributed a summary tally sheet for the Broadmoor sub-division which he had completed. This summary tally sheet was sorted by items from the most positive (“YES”) to the least positive (“NO”) responses. The “MAYBE” responses were combined with the “YES” items for the purposes of this analysis. The most popular items related to Walking Paths (80%), Park Benches (76%) and Jogging Paths (69%). The least positive items were Softball/Little League Fields (8%), Racquetball Courts (8%) and Soccer Fields (4%). Mr. Ziegler said he would perform a similar process on the final survey tally sheet for use at the March 11<sup>th</sup> meeting.

The second item on the agenda was a summary of March events. These included the March 11<sup>th</sup> meeting followed by a presentation of survey results to the RWA Board at its March 19<sup>th</sup> meeting. On March 22<sup>nd</sup> the RWA will sponsor an Open House at Broadmoor Park from 10:00 a.m. to 2:00 p.m. This will provide an opportunity for residents to tour the park. More information about the Open House will be forthcoming from the Association Office.

The last item on the agenda was a preview of the Broadmoor Park’s design process. Mr. Ziegler indicated that he will use the April meeting to discuss the Park’s design criteria. These are tentatively set to include the development of zones, buffers, vegetation and initial activities. The April/May time frame will be devoted to the development of a master plan, which should be completed by June.

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The next Broadmoor Park Committee meeting will be March 11<sup>th</sup> at 6:30 p.m. at the Community Center.

### **February 2014: The Broadmoor Park Committee receives survey returns for tabulation.**

Dean Ziegler began the meeting at the RWA Community Center by distributing the 587 surveys received by the Planning Committee to date. The returns were grouped by sub-division. The number of surveys received by each sub-division is as follows: Broadmoor – 175; Long Meadow – 82; Oakland Hills – 46; Pebble Beach – 77; Pinehurst – 73; Pine Valley – 39; and White Marsh – 78. Seventeen survey returns could not be verified. Each participating Committee member received a set of surveys from a given sub-division along with a set of blank tally sheets. They were instructed to record the data from the surveys on the tally sheets and return them with their summaries at the March meeting. At that meeting the summary tabulations from the sub-divisions will be combined and a total tally of survey results will be developed. Mr. Ziegler indicated that it is not too late for RWA members to complete and return a survey to the RWA office. Members are encouraged to return surveys prior to the March 4, 2014 meeting.

During general discussion, Dean Ziegler re-affirmed that it is the Committee's role to provide input to the RWA Properties Committee, which will then make recommendations to the RWA Board. Glynn Perkins, the RWA President, expressed a desire to have Broadmoor Park available for an open house and limited usage by the membership by this spring. Jay Lyons, RWA Manager, indicated that staffing and facilities readiness were progressing as scheduled and should be able to accommodate the spring timeline. RWA Board member Scott Schermerhorn, former Chairperson of the RWA Properties Committee, expressed his thanks and appreciation to the Committee and the community for their efforts in developing Broadmoor Park for Rotonda.

The next scheduled meeting is Tuesday, March 4, 2014.

### **January 2014: The Committee Begins the Process of Tabulating Survey Results.**

The January meeting of the Broadmoor Park Planning Committee was held at the Community Center on January 7, 2014. The Committee was informed that 530 surveys had been returned to date and more were expected by the deadline of January 31, 2014.

It was decided that the first task was to validate the returns. Jay Lyon's office will check each return to ensure that the name and address are accurate. Valid surveys will be given a designation indicating the sub-division it came from and a consecutive number identifying the individual survey. For example, surveys from the Oakland Hills sub-division will receive an OH followed by an identifying number, e.g. OH004.

A tally form will be developed and distributed to the Committee prior to the February meeting for review. At the February meeting the tally form and a portion of the surveys will be distributed to the Committee for tabulation. These tabulations will then be combined into a master sheet containing the total results of the survey.

The Committee will then begin to process the survey results and draw conclusions at its March meeting. The information gathered will be used to help inform the design a master plan for the park.

The next meeting is scheduled for Tuesday, February 4, 2014 at the Community Center.

### **November 2013: Broadmoor Park Survey sent to Membership and Discussed at Meeting**

The RWA Board established and charged the Broadmoor Park Advisory Group to develop a comprehensive land-use Master Plan for Broadmoor Park. As part of their charge the advisory group created the Broadmoor Park Land Use Survey. This survey is intended to obtain community input in a "wish list" format of 50 plus items. The survey is designed to be as all inclusive as possible and as a result provides space for additional suggestions. There are some use restrictions that are contained in the cover sheet of the survey.

The surveys have been distributed to the membership through the West Ways newsletter. Additional copies may be obtained from the RWA office or downloaded from the RWA web site at: [http://www.rotondawest.org/pdf/Broadmoor\\_Park\\_Survey.pdf](http://www.rotondawest.org/pdf/Broadmoor_Park_Survey.pdf).

**All RWA members are requested to complete the survey and return it to the RWA office by January 31, 2014.**

The results of the survey will be tabulated by the committee and discussed at future committee meetings which the RWA membership are encouraged to attend. Recommendations of the committee will be forwarded to the Properties Committee and ultimately to the RWA Board for approval and incorporation into the park's Master Plan.

Contents of the survey, its dissemination and uses of the results were discussed at the monthly meeting of the Broadmoor Park Advisory Group at its meeting on Tuesday, November 5, 2013. Dean Ziegler, the group chairman reported that the survey was a valuable input device to gain member wants and desires. He also briefly outlined the 9 planning zones in the park which are also on display at the community center. Mr. Ziegler then presented an image board also on display. It is designed to give the viewer images of what has been done in other parks. It is intended to act as an inspiration as to what can be accomplished in Broadmoor Park.

The meeting was then open to a general discussion that included comments from the floor. The high level of interest from the 40 plus participants centered on the uses of the park, its funding and the timelines for project implementation. Mr. Ziegler encouraged interested members to learn more about the park and to visit the grounds for a better understanding of the resource. He indicated there will be guided tours of the grounds in January 2014 for interested parties.

The next meeting of the Broadmoor Park Advisory Group will be held at the community center at 6:30 p.m. on Tuesday, January 7, 2014. There will be no meeting in December. Additional information and a copy of the survey may be obtained at the RWA office by calling 941-697-6788.