

Chapter 12 -Section 12.08

Aquatic and Canals Committee

Policy:

The Rotonda West Association is authorized by Florida Statutes §720 and §617 to organize according to the needs of the Association. The RWA By-Laws, in Article II, Section 10, allow the Board to establish committees in order to facilitate the over-all operations of the association.

The Aquatic/Canal Committee is hereby authorized as a Non-required Standing Operating Committee according to the Rotonda West Association's Policy for Committees, Section 12.0 to carry out the purposes stated in the Charter below. The committee is also authorized to make recommendations to the Board of Directors as may reasonably be necessary to advance the interests of RWA. The Board has the option of modifying the Charter at any time.

Charter:

The Aquatic/Canal Committee's mission is to monitor and plan for the Rotonda West aquatic/canal system. The committee shall be authorized to carry out the following programs and activities which will be tracked through a *Form 12.8.01 (Yearly Revision of the 5-Year Plan)*:

- 12.08.01 The yearly development and revision of a 5 Year Plan for the Rotonda West ponds, lakes and canals.
- 12.08.02 Monitor the water quality of the ponds, lakes and canals through water sampling in accordance with the 5 Year Plan, Appendix 3.
- 12.08.03 Assist with the development of bid specifications and the review of bids for the Canal Maintenance Contract.

Procedures:

12.08.01 The yearly development and revision of a 5 Year Plan for the for the Rotonda West canal system.

Members of the Aquatic/Canal Committee will:

1. review the current 5 Year Plan in the fall of that year and identify areas that need to be updated. The review will concentrate on: tasks that have been completed, tasks that are still in operation and new tasks that need to be planned and developed;
2. gather data from other knowledgeable sources regarding the status and needs of the ponds, lakes and canals within Rotonda;
3. develop the budgetary implications of all tasks in the 5 Year Plan. These will be

communicated to the Finance Committee for inclusion in the RWA budget, and

4. submit the completed revised 5 Year Plan to the Board for approval.

12.08.02 Monitor the water quality of the ponds, lakes and canals through water sampling in accordance with the 5 Year Plan, Appendix 3. .

1. Members of the Aquatic/Canal Committee will regularly sample water from the ponds, lakes and canals within Rotonda West
2. These samples will be analyzed by a designated lab and the results maintained by the Aquatics/Canal Committee.
3. Yearly trend data will be shared with the RWA Board of Directors, Charlotte County and appropriate MSBU.

12.08.03 Assist with the development of bid specifications and the review of bids for the RWA Canal Maintenance Contract.

1. Six months prior to the expiration of the Canal Maintenance Contract, the RWA Manager will submit the current canal maintenance bid specifications to the Aquatics/Canal Committee Chairperson.
2. The Committee will review the bid specifications and make recommendations to the RWA Board of Directors for changes, if any, prior to the letting of new Canal Maintenance Contract bids.
3. The Committee will review successful bid submissions provided by the RWA Manager and make bid award recommendations for the bid award to the RWA Board of Directors.

Committee Authorization Resolution Follows

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